



INTERNSHIP – CLIENT ADVISOR SUPPORT (4-6 MONTHS)

About EDGE Strategy

EDGE Strategy is a dynamic, global and mission-driven organization, committed to closing the gender gap in the workplace. EDGE Strategy is the commercial arm of the EDGE Certified Foundation and its aim is to prepare organizations for the EDGE Certification, the global leading standard for workplace gender equality.

EDGE stands for Economic Dividends for Gender Equality and is distinguished by its rigor and focus on business impact. EDGE Certification has been designed to help companies not only create an optimal workplace for women and men, but also benefit from it. Its methodology uses a business, workforce analytics approach that incorporates benchmarking, metrics and accountability into the process.

EDGE Strategy's customer base consists of large organizations in more than 50 different countries across 5 continents and 23 different industries. Organizations that are certified include SAP, IKEA, L'Oréal, UNICEF, the World Bank, the European Central Bank, Firmenich, Zurich Financial Services and Pictet, among many others.

For more information about EDGE Certification please visit: <http://edge-cert.org>

About the role:

We are seeking a dynamic young professional to join our team for a 4-6 month internship and support the client advisory team.

Accountabilities:

- Support the creation of statistical reports and data visualizations using our analytical tools
- Perform a variety of quantitative analyses
- Collaborate on interpretation and presentation of client information and client reports
- Contribute to the business development of the organization
- Contribute to strengthening business intelligence in the gender equality marketplace
- Support marketing and communications activities



Required Skills and Experience:

- Pursuing or recently graduated from an advanced degree in business administration, economics, sustainability or a related field
- Understanding of the nature of professional / advisory services
- Experience of conducting surveys, market analysis and business development activities would be an advantage
- Ability to think creatively, and to harness and incorporate innovative concepts
- Excellent interpersonal and communication skills, particularly in written and spoken English
- Computer literacy (MS Office Suite) and willingness to learn additional programs (if necessary)
- Ability to manage time, work independently, and pay attention to detail
- Ability to work in a collaborative environment, and learn and apply new skills in the context of a fast-paced organizational agenda and ambitious organizational objectives
- Strong understanding of sustainability topics and what Gender Equality in the workplace means in this context

The internship is remunerated.

Application Contact:

Provide Resumé, along with cover letter to:

careers@edge-strategy.com

EDGE Strategy

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